

Immanuel Christian School Volunteer Clearance Information

Updated July 2022

Below are the websites where volunteers can complete clearances. As a reminder, clearances need to be updated every 5 years in order to volunteer at Immanuel Christian School.

- **PA Criminal Record Check** <http://epatch.state.pa.us/Home.jsp>
- **PA Child Abuse History Clearance** <https://www.compass.state.pa.us/cwis/public/home>
 - Create an account.
 - Keystone ID (same as a User ID) - Save this so you can log in later.
 - You will need the following information:
 - Addresses where you have previously lived since 1975; partial addresses are acceptable.
 - Names of all individuals with whom you have lived since 1975, including parents, guardians, siblings, spouses and roommates. If an individual is deceased, list them and leave the age blank.
 - Any previous names that you have used or names that you have been known by
 - Payment information (credit card information)
 - *If you do not have all of the information required to complete a clearance application, you may save your application to be completed at a later date. All saved applications will be available for six months following the date of creation.*
- **Fingerprints** <https://uenroll.identogo.com/>
 - Required for volunteers who **have not** lived in Pennsylvania for 10 consecutive years
 - Immanuel Christian School's Volunteer Service Code is 1KG6Y3.
 - Follow directions to complete the forms.
 - Schedule an appointment as part of the online process.
 - Print your status report/confirmation. ICS will need the **UE-ID number** to look up results.
 - Pay the fee, in person, at your scheduled appointment (approximately \$22.62).
 - You will need to take your ID (i.e., driver's license, passport, PA REAL ID) to the appointment.
 - Fingerprinting is available at:
 - Identogo (Located inside Leonard's Auto Tag Service)
996 N Sherman Ct, Hazleton, PA 18201
 - Identogo (Located inside Leonard's Auto Tag Service)
116 E 3rd St, Berwick, PA 18603
 - Identogo (Located inside Schuylkill Technology Centers)
101 Technology Dr, Frackville, PA 17931
 - Identogo (Located inside Children's Service Center of Wyoming)
324 S Franklin St, Wilkes-Barre, PA 18702